

North Central Arkansas Workforce Development Board Member Job Description

Position Title: Member, Board of Directors

Organization: North Central Arkansas Workforce Development Board

North Central Arkansas Workforce Development Board's vision is to assist job seekers and job holders to pursue strategies of training and development which leads to ever increasing wage levels, to reach a level of self-sufficiency, with a benefit to employers of workforce retention and higher levels of productivity.

North Central Arkansas Workforce Development Board's mission is to plan and implement programs which provide a dynamic, integrated workforce system, including a continuous improvement process, which meets the needs of businesses and individuals residing in the local service area by providing facilities, opportunities, resources, and encouragement for learning, earning, and living today and tomorrow.

Purpose:

- Identify and assess workforce issues and needs of business and the community and endeavor to establish partnerships to align services to meet the community's workforce needs.
- Solicit input and participation by the public and private sectors for joint planning and the provision of services to the residents of the North Central Arkansas Workforce Development Area.
- Provide overall policy guidance and oversight on the use of funds and on the approach to delivery of services; and
- Establish a committee structure that insures adequate review of proposals, oversight of program operations, long-range planning, and marketing to the business community.

Minimum Job Requirements:

- A demonstrated interest in the economic vitality of the community and the related service goals of the NCWDB;
- Specific experience and/or knowledge in at least one element: resource development, evaluation, training, program development, policy administration, finance, human resource administration, or public relations.
- Representative of some aspect or segment of the community;
- Ability to represent the interests of their sector and the best interests of the community.
- Willingness to participate actively, including regular attendance at quarterly board meetings and committee meetings.

Expectations:

- Members will attend Board meetings and participate in selected committees.